



Enchanted Enterprises

Party Guide

312 LUTWYCHE ROAD
WINDSOR, QLD, 4030

Party Deadlines

ALL EVENTS MUST BE FINALISED AND PAID
IN FULL 7 DAYS BEFORE YOUR PARTY!

MON	TUE	WED	THU	FRI	SAT	SUN
PARTY THEME TO BE FINALISED	EXTRAS SUCH AS THEMED GOODIE BAGS TO BE FINALISED					
	Check your inbox for an invoice reminder email!		FINALISATION DETAILS TO BE EMAILED <u>BY TODAY!</u>	FINAL PAYMENTS <u>DUE TODAY</u> 5pm - UNPAID parties will be at risk of cancellation. Check your inbox!		
No changes to your party can be made from this day onward.		If your party is still unpaid it will be cancelled and deposit is forfeited.			YOUR PARTY DATE HERE!	

As long as you've sent your final confirmations by Thursday and paid by Friday the week before your booking, your part of the party booking is done.

We will contact you through email or phone.

Please don't panic if we don't get back to you until the following week as we will be busy with parties over the weekend!

Invitations

COMPLEMENTARY ELECTRONIC
INVITATIONS CAN BE LOCATED HERE:

[https://yay-list.com/users/index.php?
route=invitation/design&cid=jAn0wKBdnb9MWOY](https://yay-list.com/users/index.php?route=invitation/design&cid=jAn0wKBdnb9MWOY)

Parking

Please remind guests to park on Thorne or Harris Street. There is One allocated guest park for the client (you!)

RSVP Date

RSVP date should be 10 DAYS prior to your party so that you can meet Party Deadlines

Invite

Only issue invitations for the amount of children you have booked in your party - we may not be able to accommodate extra guests if you have a themed party option or party add-ons.

Corkage

BYO is available at a corkage fee of \$5/pp with a minimum spend of \$50 and will be charged on the day.

Siblings

We suggest making it clear whether siblings are invited or not. However, we understand that some unintended guests are outside your control.

Additional children over 2yr+ are \$20 each and will be charged on the day. On the day accommodations may not include a seat at table settings, or other activities that require supplies.

What to expect on the day

Arrive 5 mins prior to your scheduled party start time to deliver Cake/Cupcakes.

Early guests (15 minutes max) will be asked to wait in a holding area. (Garden or hall)

You will be collected from the holding area at the designated party start time. Entry will not be allowed until this time.

Party fun & games.
Varies per character / itinerary.

Photo Time

All guests converge in Party Area for the Coronation Ceremony

Birthday Cake Time!

When guests leave you will get your car and we will help load your presents to take home!

Thank you for visiting us!

Predicting Guest Count

Anticipating Your Guest Count:

- We kindly ask that when booking, you select the package based on the maximum number of kids you anticipate attending. This helps us ensure a smooth and memorable experience for all.
- If your numbers change, we can easily reduce the count up to 7 days prior to the event. However, adding additional kids after booking can be more challenging due to our venue's capacity and package limits.

Special Add-ons:

- Some of our special add-ons, like hair braid accessories, are purchased in advance based on the number of kids you initially book for. Therefore, if there's a reduction in the number of attendees, please understand that charges for these special add-ons will still apply for the original expected amount.

Unexpected Additional Guests

- We understand that sometimes, unexpected guests such as siblings might show up on the day of the party. We certainly don't wish to turn away any child wanting to join the fun.
- However, please note that for each unexpected child, there will be a charge of \$20. While we will do our best to accommodate them, we may not have a table setting or specific treats reserved for them. They are, however, more than welcome to participate in the party's activities.

Your understanding and cooperation are greatly appreciated, ensuring a fantastic time for every child at our venue. Thank you for considering us for your special event!

How to Order Food

Enchanted Enterprises has a selection of delicious platters which can be pre-ordered for your guests to enjoy. These platters are in addition to the children's food available as part of the Classic and Grand party package.

Platters must be purchased at least 7 days in advance.

Platters can be ordered here:
<https://windsorhousetudios.square.site/shop/platters/2>



Extras

Cake

We would love for you to bring your own cake! We have space in our fridges and freezers and provide all plates, spoons, serviettes and lighter for the cake cutting ceremony. Please be advised that we DO NOT provide candles. There is a cakeage fee of \$3/pp for external cakes not through our Cake Suppliers.

We also have Cake Suppliers that can be of assistance if you would rather us handle the process!

Goodie Bags

Yes! We can provide Goodie Bags. Unthemed goodie bags are \$6 per child. Themed goodie bags are \$12 per child. Themed goodie bags must be ordered a month before your party so we can obtain the necessary supplies.

Balloons

A Balloon Garland add-on is \$200 and sits on our beautiful golden arch.

You can also bring your own "Weighted" Balloon Bouquets. Please be advised that balloons must be on weights, as there is no provision in the space for the tying of balloons.

Important Reminders

What if I have party changes?

To make changes to your booking, add additional children, advise of guest ages, please email:

hello@enchantedenterprises.com.au

Important Reminder

NO outside food is allowed for parties, with the exception of personal water bottles, birthday cakes and cupcakes, and lolly bags for attendees to take home.

Have fun!

Thank-you for choosing
Enchanted Enterprises!